

City of Monroe City

Meeting of the Board of Alderman December 5, 2024, 6:00 PM

Monroe City Hall Council Chambers – 109 Second Street

Monroe City, MO 63456

I. Call to Order

Mayor Ronald Miller called the meeting to order at 6:01 pm; due notice had been given.

II. Pledge of Allegiance

III. Roll Call & Announcement of Quorum

Mayor Miller called roll, and the following were in attendance:

Alderman Loree Quinn	Alderman Adrian Saunders
Alderman Jason Osbourne	Alderman Robin Simpson
Alderman Mike Schneider	Alderman Greg Smith-absent

Other Staff/Personnel in Attendance:

Danette Henderson	Phoebe Ransom	Alex Seibert	Zach James
George Hausdorf	Kim Beers		

IV. Review & Approval of Minutes (November 21, 2024)

Motion made by Alderman Simpson, seconded by Alderman Osbourne approving the meeting minutes for November 21, 2024, as presented. Motion passed unanimously.

V. Mayors Report

a. **Fireworks 2025** – Mayor Miller informed the board that Monroe City Fire Protection District is requesting city funds for the fourth of July fireworks show. A discussion was held and no action was taken.

b. **MPUA Project Services Agreement** – Mayor Miller presented a project services agreement with MPUA that would aid the city in the event of emergency.

Motion made by Alderman Simpson, seconded by Alderman Saunders to authorize the mayor to enter into the MPUA project services agreement. Motion passed unanimously.

VI. Clerk Report

Henderson reported the new license clerk/ utility clerk has started and is doing well.

Henderson reported the payroll audit for MIRMA is completed and has been submitted.

Henderson presented the delinquent account list for the current billing cycle.

a. **Payroll** – Henderson reported Tesseon was still showing the wrong signatures.

Henderson reported that the move to bring payroll in house may not before December 31, 2024 due to previous payroll tax issues from 2021-2022.

VII. City Attorney Report – No report at this time.

VIII. Authorized Guest Speakers

a. **Janet McCartney** – Speaker not in attendance.

IX. Council Committee Report

a. **Planning & Zoning** – No report at this time.

b. **Parks & Recreation** - No report at this time.

c. **Economic Development** – No report at this time.

d. **Administrative** – Mayor Miller requested a meeting be scheduled to go over job descriptions for a utility director position.

e. **Nuisance Review Board/Public Safety** – No report at this time.

46 **X. Department Reports**

47 **a. Police** - No report at this time.

48 **b. Water** - George Hausdorf reported the motor approved in the previous meeting had
49 been installed and is working properly.
50 Hausdorf reported he would have something from Black and Veech at the next
51 meeting.

52 **c. Electric** - Mayor Miller reported that he has been working with MPUA on solutions
53 for the management of public works.

54 Mayor Miller reported of the current electric department compensation rates. A
55 discussion was held.

56 Motion was made by Alderman Simpson, seconded by Alderman Quinn to approve a pay raise of
57 Chris Whelan of \$3/hr. Motion passed unanimously.

58 **d. Gas** - No report at this time.

59 **e. Street** - No report at this time.

60 **f. Airport** - No report at this time.

61 **g. Mosswood** - No report at this time.

62 **XI. Presentation of Bills and Approval of Payments**

63 Motion made by Alderman Simpson, seconded by Alderman Saunders approving the accounts
64 payable presented for December 5, 2024, and considered warrants approved by the Mayor since
65 the last council meeting. Motion passed unanimously.

66 **XII. New Business**

67 **a. Joint use Pole Agreement & Amendment to Joint Use Pole Agreement** - The
68 joint use pole agreement and & amendment to joint use pole agreement was
69 presented to council for review.

70 Motion made by Alderman Schneider, seconded by Alderman Osbourne approving the joint use
71 pole agreement & amendment to joint use pole agreement. Motion passed unanimously.

72 **b. Bill No. 17: AN ORDINANCE AMENDING CHAPTER 42, ARTICLE 2,**
73 **SECTION 37-55**

74 Bill No. 17 was read by title only and titled:

75 AN ORDINANCE AMENDING CHAPTER 42, ARTICLE 2, SECTION 37-55 AS
76 AMENDED OF THE CITY CODE

77 Motion made by Alderman Simpson, seconded by Alderman Osbourne, approving the first reading
78 of Bill No. 17 by title only. Motion passed unanimously.

79 Motion made by Alderman Osbourne, seconded by Alderman Simpson, approving the second
80 reading of Bill No. 17 by title only. Henderson called roll and the votes were as follows: Alderman
81 Quinn-yes, Alderman Saunders-yes, Alderman Osbourne-yes, Alderman Simpson-yes, Alderman
82 Schneider-yes. The bill having the affirmative vote was then and there duly signed and became
83 ordinance 17-2024.

84 **c. Bill No. 18: AN ORDINANCE AMENDING TRASH SERVICE FEES AND**
85 **AUTHORIZING RECYCLING FEES**

86 Bill No. 18 was read in its entirety by Mayor Miller and titled:

87 AN ORDINANCE AMENDING TRASH SERVICE FEES AND AUTHORIZING
88 RECYCLING FEES

89 Motion made by Alderman Simpson, seconded by Alderman Quinn, approving the first reading of
90 Bill No. 18 in its entirety. Motion passed unanimously.

91 Motion made by Alderman Schneider, seconded by Alderman Saunders, approving the second
92 reading of Bill No. 18 in its entirety. Henderson called roll and the votes were as follows: Alderman
93 Saunders-yes, Alderman Osbourne-yes, Alderman Simpson-yes, Alderman Schneider-yes,
94 Alderman Quinn-yes. The bill having the affirmative vote was then and there duly signed and
95 became ordinance 18-2024.

96 **d. Bond Status** – Mayor Miller reported that he has been working with McIney &
97 Associates to cover the bond for the city. More information will be forthcoming.

98 **XIII. Unfinished Business**

99 **XIV. Closed Session and Adjournment**

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City Clerk

Mayor

DRAFT