

City of Monroe City

Meeting of the Board of Alderman October 17, 2024, 6:00 PM

Monroe City Hall Council Chambers – 109 Second Street

Monroe City, MO 63456

I. Call to Order

Mayor Ronald Miller called the meeting to order at 6:01pm; due notice had been given.

II. Pledge of Allegiance

III. Roll Call & Announcement of Quorum

Mayor Ronald Miller called roll and the following were in attendance:

Alderman Loree Quinn Alderman Adrian Saunders-absent

Alderman Jason Osbourne-absent Alderman Robin Simpson

Alderman Mike Schneider Alderman Greg Smith

Other Staff/Personnel in Attendance:

Danette Henderson Phoebe Ransom Zach James George Hausdorf

Alexander Seibert

IV. Review & Approval of Minutes (September 19, October 3, 2024)

Motion made by Alderman Simpson, seconded by Alderman Schneider approving the meeting minutes for September 19, 2024, as presented. Motion passed unanimously.

Motion made by Alderman Simpson, seconded by Alderman Schneider approving the meeting minutes for October 3, 2024, as presented Motion passed unanimously.

V. Mayors Report

a. **Review with MPA** – Mayor Miller informed the council that himself and Henderson had met with Dennis Klusmeyer to review the current utility rate structure for the city. Klusmeyer informed the council that rates had not been adjusted since 2018, no margins were being made or met and City Staff are working on break even numbers using the 2019 audit figures.

b. **Monroe City Rec Center Christmas Walk** – Mayor Miller informed the council of the Christmas Walk event, sponsored by the Monroe City Rec Center, they are requesting permission to use St. Jude’s Church as part of their event. A discussion was held.

Motion made by Alderman Schneider, seconded by Alderman Smith to waive the fees associated with renting St. Jude’s Church for the Christmas Walk. Motion passed unanimously.

VI. City Clerk Report

– City Clerk Henderson provided a report to the council for review that included a copy of the bank statement and delinquent accounts.

Henderson reported that the LSI project is going well and there is still much to do. Henderson reported that several workstations are down for repairs in City Hall and that one workstation has been replaced due to damage.

Henderson informed the council city workers were still having a great deal of issues with locked gates and fences and police have been involved in the effort to get to the meters. Henderson expressed the importance of city workers to have access to the meters to be compliant with federal and state laws. A discussion was held, and the council elected to enforce the ordinance as written.

VII. City Attorney Report

46 **VIII. Authorized Guest Speakers**

- 47 a. **Tegan Garner – United Way Fundraiser** – The Garner family informed the
48 council that they would like to have a donation event at the four-way and requested
49 permission to use the four-way; council did not see any issues with the request.
50 b. **Ashley Andrew – Residential Sewer Collection** – Was not in attendance.
51 c. **MCFPD** - City Attorney John Russell presented the agreement for the MCFPD
52 informing the council the agreement represents several discussions and what the
53 City's commitment is to the transition to the MCFPD.

54 Motion was made by Alderman Simpson, seconded by Alderman Smith authorizing Mayor Miller
55 to sign the agreement once negotiations on behalf of the Board have been agreed upon. Motion
56 passed unanimously.

57 **IX. City Committee Reports**

- 58 a. **Planning & Zoning** – No report at this time.
59 b. **Parks & Cemetery** – Steve Yates presented two options for the pickleball court. A
60 debate was held; one court or two court options.

61 Motion was made by Alderman Simpson, seconded by Alderman Smith to select option two for
62 the pickleball court authorizing the purchase of paint for the pickleball court at roughly \$330.00,
63 and to coordinate with the water and street department for power washing and painting. Motion
64 passed unanimously.

65 Yates reported that he has acquired 59 trees for the memorial tree program located
66 in north park and at south lake.

67 Yates presented to the council a recommendation from the Parks and Cemetery
68 Board to add to the Cemetery policy to include each plot having only two
69 individuals per plot one casket and one urn.

70 Motion was made by Alderman Smith, seconded by Alderman Quinn to accept the
71 recommendation to add to the cemetery policy that each plot can have up to two individuals with
72 either one urn or one casket. Motion passed unanimously.

73 Yates also reported that the roof quotes would need more research as with the
74 church being a historic site there may be more steps involved.

75 Yates informed the council they have not received many bids for the park and
76 wanted to have a bid extension on the LWCF project.

77 c. **Economic Development**

- 78 i. **Economic Development Tax Review** – Alderman Schneider reported to
79 the council that they have prepared a draft ordinance for the half-cent sales
80 that for the economic development committee and requested the council to
81 have the city attorney assist in preparing the ordinance for the November 7,
82 2024 council meeting.

83 Alderman Schneider presented three quotes for technology to be installed
84 in the council meeting chamber from B&H for \$2,264.29, Sweetwater for
85 \$4,482.92, and Amazon for \$1,364.04. Discussion was held.

86 Motion made Alderman Quinn, seconded by Alderman Simpson to accept the bid from Amazon
87 for the price of \$1,364.04. Motion passed unanimously.

- 88
89 d. **Administrative** – No report at this time.
90 e. **Nuisance Review Board/Public Safety** – Mayor Miller informed the council that
91 Alderman Saunders would not be able to act as the chair for the Nuisance Review

92 Board/Public Safety committee due to other obligations. Alderman Saunders
93 requested that Alderman Schneider take over her duties as chair. Alderman
94 Schneider accepted and informed the council that he would get a meeting set up
95 soon.

96 **X. Department Reports**

- 97 **a. Police** – Sherriff Colson with the Monroe County Sherrif Department presented an
98 updated dispatch agreement that covers dispatching services for the police
99 department with a monthly fee of \$5,140.00 through 9-30-2025.

100 Motion was made by Alderman Quinn, seconded by Alderman Simpson to accept the dispatch
101 service agreement as presented. Motion passed with all in favor.

102 Chief James informed the council that one of the patrol vehicles has been repaired
103 and one is in critical condition and will not be covered under warranty; cost will be
104 \$3,000.00.

105 James also informed the council on November 22, 2024, at 6:00 pm the police
106 department will hold a K-9 Q & A to help answer the communities' questions with
107 the city k-9 team.

108 Chief James also informed the council that the police department is looking at
109 moving operations to the City Hall basement to help save on costs budget.

- 110 **b. Water** – George Hausdorf informed the council they were working on several valve
111 replacements to help alleviate some of the issues that they have been having.

112 Hausdorf also informed the council there are several issues with the internet at the
113 water plant that has led to some over-flowing at the water tower as the connections
114 can't go the speeds needed to be efficient. Hausdorf and city staff are looking for
115 solutions.

116 Hausdorf requested of the council their permission to not have any staff on
117 weekends as it is not required by the state, and it would help the water department
118 have additional personnel to assist in activities during the week.

119 Hausdorf asked the council their position on the sale of bulk water. A discussion
120 was held, and it was decided that since there are no facilities in place to sell bulk
121 water the City would continue to not to offer this service.

- 122 **c. Electric** – Written report provided.

- 123 **d. Gas** - Written report provided.

- 124 **e. Street** – Alderman Quinn informed the council that the Dugout would like to
125 request permission to utilize city barricades for a fundraiser taking place over the
126 weekend. A discussion was held, and it was determined that they would be able to
127 use the barricades and block the street in front of the Dugout for the event.

- 128 **f. Airport** – Del Buckman informed the council that there is a leak in the fuel hose
129 used at the airport and has purchased with authorization from the mayor a new hose
130 that will cost approximately \$1,000.00 and will get it replaced.

- 131 **g. Mosswood** – No report at this time.

132 **XI. Presentation of Bills & Approval of Payments**

133 Motion was made by Alderman Simpson, seconded by Alderman Smith approving the accounts
134 payable presented for October 17, 2024, with the exception of the USG Solutions invoice and
135 considered warrants approved by the Mayor since the last council meeting. Motion passed
136 unanimously.

137 **XII. New Business**

138 **a. Library Board Nominations** – Mayor Miller presented to the council the list of
139 nominations which include Tara Albright, Lisa Spalding, and Katie Johnson.
140 Motion was made by Alderman Simpson, seconded by Alderman Smith the accept Tara Albright,
141 Lisa Spalding, and Tara Albright to the library board. Motion passed unanimously.
142 **b. Building Fees** – Henderson presented to the council an updated building permit fee
143 structure to replace the outdated fee structure. A discussion was held over the fee
144 structure.
145 Motion was made by Alderman Schneider, seconded by Alderman Quinn to accept the updated
146 building permit fee structure as presented. Motion passed unanimously.
147 **c. Elevator** – Seibert presented to the board a quote from Elevator Safety Services
148 Incorporated for an elevator inspection of the city hall elevator to be certified by
149 the state. A discussion was held over the quote.
150 Motion was made by Alderman Schneider, seconded by Alderman Simpson to accept the quote
151 from Elevator Safety Services Incorporated to inspect the city hall elevator for certification by the
152 state. Motion passed unanimously.
153 **XIII. Unfinished Business**
154 **XIV. Closed Session** – Due to two aldermen being absent closed session will be rescheduled.
155 **XV. Adjournment**
156 Motion was made by Alderman Schneider, seconded by Alderman Simpson to adjourn at 8:23 pm.
157 Motion passed unanimously.