

City of Monroe City

Meeting of the Board of Alderman September 19, 2024, 6:00 PM
Monroe City Hall Council Chambers – 109 Second Street
Monroe City, MO 63456

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6 **I. Call to Order**

7 Mayor Ronald Miller called the meeting to order at 6:02pm; due notice had been given.

8 **II. Pledge of Allegiance**

9 **III. Roll Call & Announcement of Quorum**

10 Mayor Ronald Miller called roll, and the following were in attendance:

11 Alderman Loree Quinn-absent Alderman Adrian Saunders-absent
12 Alderman Jason Osbourne Alderman Robin Simpson
13 Alderman Mike Schneider Alderman Greg Smith

14 Other Staff/Personnel in Attendance:

15 Danette Henderson Kim Beers Phoebe Ransom Alex Seibert
16 Zach James George Hausdorf Attorney John Russell

17 **IV. Review & Approval of Minutes (September 5, 2024)**

18 Motion was made by Alderman Simpson, seconded by Alderman Osbourne approving the meeting
19 minutes for September 5, 2024, as presented. Motion passed unanimously.

20 **V. Mayors Report**

21 **a. Doors-N-More**-Mayor Miller obtained a quote for repairs to both south entry doors as well
22 as a keyless entry pad for the interior office access door to add a level of security for staff.
23 Motion was made by Alderman Smith, seconded by Alderman Schneider accepting the bid of \$2769.00
24 from Doors-N-More. Motion passed unanimously.

25 **b. Use of Facilities/Property**-Mayor Miller reminded all when needing to use city facilities
26 for any reason approval must be obtained by city council before using due to potential liability issues.

27 **c. Monroe City Public Library**-Mayor Miller reported a Zoom meeting is planned for
28 9/20/24 with the state to discuss management of library funds and being self sufficient in the near future.

29 **d. CCWWC**-Mayor Miller reminded the council of the September 30, 2024, deadline if they
30 would like to continue the water connection project.

31 Motion was made by Alderman Simpson, seconded by Alderman Schneider to discontinue the water
32 connection project with CCWWC. Motion passed, Alderman Osbourne opposed.

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34 Motion was made by Alderman Smith, seconded by Alderman Osbourne allowing Richard Maziarka to
35 speak. Motion passed unanimously.

36 Mr. Maziarka asked for an update on Missouri Metalcraft. Mayor Miller reported they are up to date on
37 their current bill and an email was received stating they plan to cure the note and catch up on the past due
38 amounts by September 27, 2024.

39 **VI. City Clerk Report** - City Clerk Henderson provided a report to the council for review that
included a copy of the bank statement and delinquent accounts.

11 **VII. City Attorney Report** – Attorney Russell provided information on a Missouri Municipal Court Seminar held at UMKC School of Law on October 4, 2024, for \$275.00.

43 Motion was made by Alderman Osbourne, seconded by Alderman Smith approving the \$275.00
44 conference registration for Russell. Motion passed unanimously.

45 **VII. Authorized Guest Speakers –**

46 **DTMC**-Presented a check for \$1000.00 grant through the Community Foundation for Monroe County.
47 The funds are to be used for technology upgrades in the council chambers.

48 **Ryan Huseman – MECO Engineering** – Huseman provided a statement of qualifications for airport
49 services. Huseman advised the city to utilize an airport consultant through the state as well as the AIP
50 Federal program which would help cover costs for maintenance, payroll, etc. By having an engineer of
51 record for airport services, they would be aware of available grants and funding to guide the city.

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53 Motion was made by Alderman Simpson, seconded by Alderman Smith to put out an RFQ for engineering
54 services for the airport and any aviation. Motion passed unanimously.

55 **David Hickman** – Hickman presented a renewal quote from Anthem & Beam for employee health
56 services as well as a proposal from Excel Health plan and Beam to the council.

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58 Motion was made by Alderman Smith, Seconded by Alderman Schneider accepting the proposal from
59 Excel Health plan and Beam for renewal beginning October 1, 2024, with no changes in member
60 contributions at this time. Motion passed unanimously.

61 **Ed Born** – On behalf of the Swanke Tootsie Roll drive, Born asked to utilize the four-way stop for a
fundraiser on October 4 & 5, 2024.

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64 Motion was made by Alderman Osbourn seconded by Alderman Smith allowing Ed Born to utilize the
65 four-way stop on October 4 & 5, 2024, for the Swanke Tootsie Roll Drive. Motion passed unanimously.

66 **VIII. Council Committee Report**

67 a. **Planning & Zoning** – No report at this time.

68 b. **Parks & Cemetery** – Meeting minutes from 8/20/24 were provided. Vicky Holland
69 reported they would like to move forward with a pickleball net at the Winter Street Park; however, to do
70 so the basketball goals would need to be removed and asked for permission for their removal.

71 Motion was made by Alderman Smith, seconded by Alderman Osbourne to allowing the park board to
72 remove the basketball goals from Winter Street Park. Motion passed unanimously.

73 c. **Economic Development** – No report at this time.

74 d. **Administrative** – No report at this time.

75 e. **Nuisance Review Board/Public Safety** – No report at this time.

76 **IX. Department Reports**

77 a. **Police** – No report at this time.

78 b. **Fire** – Enochs reported permission was granted for him to purchase the Tahoe that was
79 presented at the last meeting; however, after further investigation, he discovered the vehicle
80 is 2 wheel drive which will not work. Enochs presented information on a 2016 GMC
81 Yukon to take the place of the Tahoe. The council was in agreement to postpone until after
82 tonight's executive session.

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- c. **Water** – A report was provided by Hausdorf. Hausdorf reported two water leaks have been repaired and at this time, there are no replacement water hydrants should one be needed. Hausdorf reported he will get the figures and add to the '24-25 budget.
 - d. **Electric** – A monthly written report was provided by Lee. Mayor Miller informed the council of the importance of the batteries for the electric substation. Mayor Miller requested permission from the board to analyze the bids for the batteries and requested permission to analyze the battery quotes for the substation and choose one up to the amount of \$32,000.

91 Motion was made by Alderman Smith, seconded by Alderman Simpson to authorize the mayor to analyze
92 the quotes for substation batteries and choose a quote up to the amount of \$32,000. Motion passed
93 unanimously.

94 Henderson informed the council that Northeast Power would be having an information
95 session and that two of the city electric department employees would be in attendance

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- e. **Gas** – A monthly written report was provided by Osborn.
 - f. **Street** – A monthly written report was provided by O'Bryan. Mayor Miller reminded City employees to not use city funds for private uses as it is not allowed and is illegal.
 - g. **Airport** – Buckman wanted to thank the council for speaking with MECO Engineering.
 - h. **Mosswood** – Henderson informed the council that Mosswood has presented a paid invoice for reimbursement from the city for the amount of \$1,976.00.

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103 Motion was made by Alderman Simpson, seconded by Alderman Schneider authorizing reimbursement to Mosswood for the amount of \$1,976.00. Motion passed unanimously.

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105 **X. Presentation of Bills & Approval of Payments**

106 Motion was made by Alderman Smith, seconded by Alderman Osbourne approving the accounts payable
107 presented for September 19, 2024, with the exception of the Banner Fire invoice and considered warrants
108 approved by the Mayor since the last council meeting. Motion passed unanimously.

109 **XI. New Business**

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- a. **Tigerhawk – IT quotes** – Seibert presented IT quotes from Tigerhawk. A discussion was held.

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112 Motion was made by Alderman Schneider, seconded by Alderman Smith approving the Tigerhawk IT
113 quotes as presented. Motion passed unanimously.

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- b. **Resolution #1: Authorizing the filing of an applications with DNR, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law.** – Henderson presented to the council a corrected resolution for the lead line service inventory.

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118 Motion made by Alderman Smith, Seconded by Alderman Simpson to accept Resolution #1: Authorizing
119 the filing of an applications with DNR, State Revolving Fund Program for loans under the Missouri Safe
120 Drinking Water Law. Motion passed unanimously.

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- c. **Bill No. 11: An Ordinance re-zoning property as I-1 in the city of Monroe City.**

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Bill No. 11 was read in its entirety by Mayor Miller and titled:

126 AN ORDINANCE RE-ZONING PROPERTY AS I-1 IN THE CITY OF
MONROE CITY

128 Motion was made by Alderman Smith, seconded by Alderman Osbourne approving the first reading of Bill
129 No. 11 in its entirety. Motion passed unanimously.

130 Motion was made by Alderman Simpson, seconded by Alderman Smith approving the second reading of
131 Bill No. 11 in its entirety. City Clerk called roll, and the votes were as follows: Alderman Smith-yes,
132 Alderman Schneider-yes, Alderman Simpson-yes, and Alderman Osbourne-yes. The bill having the
133 affirmative vote was then and there duly signed and became ordinance number 11-2024.

134 **d. Review of Ordinance 7-2024** – A discussion was held regarding ordinance 7-2024 and no
135 changes were recommended at this time.

136 **Unfinished Business**

137 **XII. Closed Session & Adjournment**

138 Motion was made by Alderman Smith, seconded by Alderman Simpson to adjourn regular session, and
139 enter closed session pursuant RSMo 610.021(3)(1).

140 City Clerk called roll, and the results are as follows: Alderman Smith-yes, Alderman Schneider-yes,
141 Alderman Simpson-yes, and Alderman Osbourne-yes. Motion passed unanimously.

142 The council adjourned into closed session at 8:17 pm.

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146 Mayor

_____ City Clerk