

City of Monroe City

Meeting of the Board of Alderman August 22, 2024, 6:00 PM
Monroe City Hall Council Chambers – 109 Second Street
Monroe City, MO 63456

2
3
4
5

6 A tax rate hearing was held at 6pm to hear public input on the 2024 tax rates. The proposed general tax
7 rate is .7537 per \$100 assessed value and the proposed library tax rate is .2000 per \$100 assessed value.
8 No public comments were heard.

9 **I. Call to Order**

10 Mayor Ronald Miller called the meeting to order at 6:02pm; due notice had been given.

11 **II. Pledge of Allegiance**

12 **III. Roll Call & Announcement of Quorum**

13 Mayor Ronald Miller called roll, and the following were in attendance:

14 Alderman Loree Quinn Alderman Adrian Saunders
15 Alderman Jason Osbourne-absent Alderman Robin Simpson
16 Alderman Mike Schneider Alderman Greg Smith

17 Other Staff/Personnel in Attendance:

18 Danette Henderson Kim Beers Phoebe Ransom Mindy Knapp
19 Zach James George Hausdorf Attorney John Russell

20 **IV. Review & Approval of Minutes (August 8, 2024)**

21 Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the meeting minutes
22 for August 8, 2024, as presented. Motion passed unanimously.

23 **V. Mayors Report**

24 **a. CCWWC Update**-Mayor Miller reminded all a decision needs to be made by September
25 30, 2024.

26 **b. Black & Veatch**-Mayor Miller had a conference call with Black & Veatch on 8/19/24 to
27 discuss the water plant. They will be sending a cost estimate on resubmitting DNR permit
28 application for Chlorine Dioxide, engineer permanganate feed, and provide bid package
29 for retention basin pumps & containment. This cost estimate will be to provide a redundant
30 system that will provide quality water and meet DNR requirements.

31 Motion was made by Alderman Schneider, seconded by Alderman Smith to move the City Property for
32 Sale – Bid Opening on the agenda and be opened under the Mayor’s Report. Motion passed unanimously.

33 Mayor Miller opened two bids that were received by the August 16, 2024, deadline:

34 Kory Horstmeyer bid \$10,100.00 Lorrie Lehenbauer Buckman \$19,011.00

35 The bid reserve was set at \$17,500.00.

36 Motion was made by Alderman Simpson, seconded by Alderman Smith to accept the bid of \$19,011.00
37 from Lorrie Lehenbauer Buckman. Motion passed unanimously.

38 **VI. City Clerk Report** - City Clerk Henderson provided a report to the council for review that
39 included a copy of the bank statement and delinquent accounts. Henderson reported Jennifer
40 Walkup in the license office plans to attend the annual LOB conference September 9 & 10,
41 2024 and would need hotel accommodations for one evening.

2 Motion was made by Alderman Schneider, seconded by Alderman Smith approving hotel expense up to
3 \$250.00. Motion passed unanimously.

44 Henderson provided a proposed updated list of holidays for full-time employees.

45 Motion was made by Alderman Simpson, seconded by Alderman Quinn accepting the proposed changes
46 in holidays for full-time Monroe City employees. Motion passed unanimously.

47 **VII. City Attorney Report** – No report at this time.

48 **VIII. Authorized Guest Speakers** – Brad Pfanner-asked for clarification on a few proposed updates
49 to bill number 7 regarding the utility policy; council and staff provided answers and
50 explanations.

51 **IX. Council Committee Report**

52 **a. Planning & Zoning** – Meeting set for September 5, 2024 at 6pm.

53 **b. Parks & Cemetery** – Steve Yates provided minutes from their 7/17/24 meeting. Yates
54 asked for council permission to seek bids for repairs to the roof of St. Jude Church. Staff will seek local
55 contractors for inspection and quotes. Yates provided a news release on the LWCF grant and asked for
56 permission to publish.

57 Motion was made by Alderman Smith, seconded by Alderman Simpson approving the news release as
58 presented. Motion passed unanimously.

59 **c. Economic Development** – Meeting minutes were provided for the 8/19 meeting.

60 **d. Administrative** – No report at this time.

61 **e. Nuisance Review Board/Public Safety** – No report at this time.

62 **X. Department Reports**

63 **a. Police** – One quote for three sets of pursuit tires was presented; council asked the
64 department to obtain other bids from local businesses and bring them back in September. Two quotes
65 were provided for large whiteboards for officer use in the department.

66 Motion was made by Alderman Saunders, seconded by Alderman Quinn accepting the bids as presented
67 for the two whiteboards. Motion passed unanimously.

68 **b. Fire** – No report at this time.

69 **c. Water** – A report was provided by Hausdorf as well as quotes on 4” and 3” trash pumps to
70 use at the water plant when draining the basins. More information will be brought to the
71 next council meeting before a decision is made. Discussion took place on a leaky fire
72 hydrant at Lawn & Gordon Streets and the department will try to do a shoe repair to fix it
73 rather than doing a complete replacement. Discussion also took place on a damaged
74 hydrant at Summer & West Border . Hausdorf discussed the hydrant with Chief Enochs
75 and he felt fire protection would still be available as they have a 1000ft hose. Concerns
76 were expressed about the time it would take to put the 1000ft hose in place before being
77 usable for a fire as every minute counts. The council agreed for People Service to keep the
78 Mayor’s office informed of the repair at Lawn & Gordon and if the spare hydrant is needed
79 there then install it. If it is installed, they need to obtain bids for 2 additional hydrants; one
80 to replace at Summer & West Border and the other to have in stock for when needed.

81 **d. Electric** – Report was provided by Lee. Lee was absent therefore the quotes on the chicken
82 switches were tabled to the September 5 meeting.

83 **e. Gas** – Report was provided by Osborn.

84 **f. Street** – Report was provided by O’ Bryan.

- g. **Airport** – No report at this time.
- h. **Mosswood** – No report at this time.
- i. **Pool** – No report at this time.

XI. Presentation of Bills & Approval of Payments

Motion was made by Alderman Simpson, seconded by Alderman Saunders approving the accounts payable presented for August 22, 2024, and considered warrants approved by the Mayor since the last council meeting. Motion passed unanimously.

Seibert provided contract information from Cintas; the proposed 3-year contract rates are significantly lower than our current rates.

Motion was made by Alderman Smith, seconded by Alderman Quinn to accept the 36-month contract from Cintas. Motion passed unanimously.

XII. New Business

a. Bill No. 7: An Ordinance Amending Section 86.08.050 of the Code of Ordinances

This was discussed earlier when Brad Pfanner addressed the council council meeting. The amended ordinance will be drafted and presented at the September 5 meeting.

b. Bill No. 10: An Ordinance Repealing Section 86.07, Utility Meter Policy, of the Monroe City Municipal Code

Bill No. 10 was read in its entirety by Mayor Miller and titled:

AN ORDINANCE REPEALING SECTION 86.07, UTILITY METER
POLICY, OF THE MONROE CITY MUNICIPAL CODE

Motion was made by Alderman Smith, seconded by Alderman Saunders approving the first reading of Bill No. 10 in its entirety. Motion passed unanimously.

Motion was made by Alderman Simpson, seconded by Alderman Smith approving the second reading of Bill No. 10 in its entirety. City Clerk called roll, and the votes were as follows: Alderman Smith-yes, Alderman Schneider-yes, Alderman Simpson-yes, Alderman Saunders-yes, and Alderman Quinn-yes. The bill having the affirmative vote was then and there duly signed and became ordinance number 09-2024.

c. 2024 Tax Rates

Motion was made by Alderman Smith, seconded by Alderman Saunders approving the 2024 general tax rate of .7537 per \$100 assessed value and the library tax rate is .2000 per \$100 assessed value. Motion passed unanimously.

d. City Property for Sale – Bid Opening

This took place under the Mayor’s Report.

Unfinished Business

XIII. Closed Session & Adjournment

Motion was made by Alderman Smith, seconded by Alderman Saunders to adjourn regular session, and enter closed session pursuant RSMo 610.021(1).

City Clerk called roll, and the results are as follows: Alderman Smith-yes, Alderman Schneider-yes, Alderman Simpson-yes, Alderman Saunders-yes, Alderman Quinn-yes. Motion passed unanimously.

The council adjourned into closed session at 7:58pm

Mayor

City Clerk