

# City of Monroe City

Meeting of the Board of Alderman July 11, 2024, 6:00 PM  
Monroe City Hall Council Chambers – 109 Second Street  
Monroe City, MO 63456

## I. Call to Order

Mayor Ronald Miller called the meeting to order at 6:00pm; due notice had been given.

## II. Pledge of Allegiance

## III. Roll Call & Announcement of Quorum

Mayor Ronald Miller called roll and the following were in attendance:

Alderman Loree Quinn                      Alderman Adrian Saunders

Alderman Jason Osbourne                Alderman Robin Simpson

Alderman Mike Schneider                Alderman Greg Smith

Other Staff/Personnel in Attendance:

Alex Siebert                                  Danette Henderson                      Kim Beers

Zach James                                  Kerry Lee

## IV. Review & Approval of Minutes (June 27, 2024)

Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the meeting minutes for June 27, 2024, as presented. Motion passed unanimously.

## V. Mayors Report

a. **Engineer of Record**-Mayor Miller asked for the board's consideration on an engineer of record for a two-year period for the Monroe City Water Treatment & Wastewater Plant to assist the water utility with engineering needs.

Motion was made by Alderman Smith, seconded by Alderman Saunders approving Mayor Miller to seek RFQ's for a water/wastewater engineer of record. Motion passed unanimously.

b. **CCWWC**-Mayor Miller reported he spoke with Heath Hall of CCWWC, and the commission would like an official answer from the Board of Aldermen by 9/30/24, on whether they want to continue the project or not. If the board chooses not to continue with the project, there will still be engineering expenses we must pay. Mayor Miller asked the council to explore the options they were given and added once an engineer of record is obtained, we would have more insight on the best options. Due to the September 30 deadline given by CCWWC, the board agreed to update the RFQ deadline date to the close of business on August 2, 2024.

VI. **City Clerk Report** - City Clerk Henderson provided a report to the council for review.

VII. **City Attorney Report** – No report at this time.

VIII. **Authorized Guest Speakers** - none

IX. **Council Committee Report**

a. **Planning & Zoning** – The committee met earlier today to discuss Farmer's Elevator and their need to install an anhydrous tank on the property they just purchased at the Industrial Park.

42 Motion was made by Alderman Smith, seconded by Alderman Quinn, to give conditional approval to  
43 Farmer's Elevator to install concrete piers & 30,000 gallon anhydrous tank and full site approval will be  
44 pending. Motion passed unanimously.

- 45 **b. Parks & Cemetery** – Henderson reported the cemetery stones have been reset and added  
46 a meeting for the LWCF was held on July 9.
- 47 **c. Economic Development** – Meeting minutes were provided for the 6/24 & 7/8 meetings;  
48 they are still exploring an economic development tax.
- 49 **d. Administrative** – No report at this time.
- 50 **e. Nuisance Review Board/Public Safety** – No report at this time.

51 **X. Department Reports**

- 52 **a. Police** – No report at this time.
- 53 **b. Fire** –

54 **1. Equipment Roster** – Chief Enochs was absent; however, he provided a  
55 current inventory list for the Monroe City Area Fire Protection District as  
56 required by our city ordinances.

- 57 **c. Water** – Hausdorf reported the quarterly water report shows TTHN averaging over 80  
58 therefore another public notice will need to go out. The quickest solution for this issue  
59 would be switching to chlōramines and if that route is taken, there will be public education  
60 meetings to discuss the change in the system. Hausdorf spoke with Chief James & Kerry  
61 Lee regarding utility damage and how that has been handled as we continue the need to  
62 replace endpoints & registers at a cost of \$154 for endpoints, \$85 for a register, and \$40  
63 for lids. Chief James reported a state statute is in place stating homeowners can be billed  
64 for utility damages; they would be billed through the police department. Hausdorf reported  
65 the department is almost out of endpoints.

66 Motion was made by Alderman Simpson, seconded by Alderman Smith approving the purchase of 10  
67 endpoints at a cost of \$154 each. Motion passed unanimously.

68 Missouri Metalcraft had a large water line break under their facility; Hausdorf estimates  
69 135,000 gallons were lost from the break.

- 70 **d. Electric** – Report was provided by Lee as well as two quotes on switches. These switches  
71 are required for redundant power supply.

72 Motion was made by Alderman Smith, seconded by Alderman Simpson approving the purchase of 2  
73 switches from GraybaR for \$8500.00. Motion passed unanimously.

- 74 **e. Gas** – Report was provided by Osborn.

- 75 **f. Street** – Report was provided by O'Bryan.

76 **g. Airport** – Buckman reported to Mayor Miller the fuel level is around 2,700 gallons and  
77 has been looking for a facility to share a full load of fuel with to split the cost; however, he hasn't had any  
78 luck.

79 Motion was made by Alderman Smith, seconded by Alderman Quinn approving the purchase of a full load  
80 of fuel for the airport once it is below 2,000 gallons in the tank. Motion passed unanimously.

- 81 **h. Mosswood** – Mosswood Meadows has asked for written permission from the city giving  
82 Mosswood permission to sell/serve alcohol on city owned property on a specific date(s).  
83 Henderson reported MIRMA has requirements that must be met when someone else

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sponsors an event on city owned property and has spoken to Grant with Mosswood on what those requirements are.

Motion was made by Alderman Smith, seconded by Alderman Simpson approving the Mayor to provide the written permission to Mosswood Meadows contingent on us receiving the MIRMA requirements. Motion passed unanimously.

i. Pool – No report at this time.

**XI. Presentation of Bills & Approval of Payments**

Motion was made by Alderman Quinn, seconded by Alderman Saunders approving the accounts payable presented for July 11, 2024, and considered warrants approved by the Mayor since the last council meeting. Motion passed unanimously.

**XII. New Business**

**XIII. Unfinished Business**

**XIV. Closed Session** – No closed session was held.

**XV. Adjournment**

Motion was made by Alderman Smith, seconded by Alderman Quinn to adjourn at 8:25pm.

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Mayor

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City Clerk