

City of Monroe City

Special Meeting of the Board of Alderman May 9th, 2024, 6:00 PM Monroe City Hall Council Chambers – 109 Second Street Monroe City, MO 63456

I. Call to Order

Mayor Ronald Miller called the special meeting to order at 6:00pm. Due notice had been given.

II. Roll Call and Announcement of Quorum

Mayor Ronald Miller called roll and the following were in attendance:

Alderman Loree Quinn	Alderman Adrian Saunders-absent
Alderman Jason Osbourne	Alderman Robin Simpson
Alderman Mike Schneider	Alderman Greg Smith-absent

Others in Attendance:

Attorney John Russell	Alex Siebert	Danette Henderson
Zach James	Kim Beers	Penny Fulton
Brad Pfanner	Richard Maziarka	Phillip Potterfield
Shannon Howe	Steve Yates	Debbie Kendrick
Jesse & Sandy Shinn	George Hausdorf	

III. Invocation

IV. Roll Call & Announcement of Quorum

V. Review & Approval of Minutes (April 18 & 25, 2024)

Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the meeting minutes for April 18 & 24, 2024. Motion passed unanimously.

VI. Mayors Report

Mayor Miller reported Kerry Lee would like to step down as building inspector and asked for feedback on replacement ideas. After discussion it was decided job qualifications will be determined then candidates will be sought.

A. Elect President of the Board

At this time, Mayor Miller asked for nominations from the board for the position.

Motion was made by Alderman Simpson, seconded by Alderman Quinn nominating/electing Jason Osbourne as President of the Board. Motion passed unanimously.

At this time, Mayor Miller requested to move the Pool report to the next item of discussion on the agenda. Motion was made by Alderman Simpson, seconded by Alderman Osbourne moving the pool report up on the agenda. Motion passed unanimously.

XI. Pool

1. Pool Equipment Requests

Amy Moss provided quotes on a portable sink, which is required by the county health inspector, as well as a commercial grade microwave for the snack stand. Moss presented daily pool pass increases of \$1.00/pass and season pass increases of \$10/pass for the 2024 pool season. Moss also mentioned the

summer school program has requested use of the pool during the last two weeks of summer school during normal business hours and asked for waiver of the daily fees for those in attendance.

Motion was made by Alderman Simpson, seconded by Alderman Quinn waiving the daily pool pass fees for the summer school kids/supervisors this year. Motion passed unanimously.

Motion was made by Alderman Schneider, seconded by Alderman Simpson to increase the pool fees as follows: daily pass – increase by \$1.00, season pass – increase each by \$10.00 each. Motion passed unanimously.

Motion was made by Alderman Simpson, seconded by Alderman Osbourne accepting the equipment bids of \$81.19 for the portable sink and \$290.99 for the commercial microwave oven. Motion passed unanimously.

VII. City Clerk Report

Henderson provided a quote from Dayne's on a roll off dumpster for city wide clean up as Dayne's has been utilized in years past. After discussion, it was decided to obtain other dumpster quotes from Merkel's and B & W and present all at the next meeting. Henderson then provided information on the Elected Officials Training to be held in Columbia June 6 & 7. The registration cost is \$150pp.

Motion was made by Alderman Simpson, seconded by Alderman Osbourne approving registration, lodging and meal expenses associated with the Elected Officials Training June 6 & 7. Motion passed unanimously.

Henderson provided information on stone repairs needed at St. Jude Cemetery. Council asked Henderson to put the repairs out for bid in the local newspaper.

Porta Potty Bids were obtained from 2 suppliers.

Motion was made by Alderman Osbourne, seconded by Alderman Simpson approving the Scottie's Luxury Restrooms at a cost of \$340/28-days for South Park, North Park & South Lake. Motion passed unanimously.

VIII. City Attorney Report - Nothing to report at this time.

IX. Council Committee Report

a. Planning & Zoning – The school site plan is moving forward.

b. Parks & Cemetery – Steve Yates reported a grant was applied for through LWCF some time ago for handicap improvements at North Park and they were recently notified they have been awarded the grant and have two years to use the funding. The grant funding is for \$250,000 with a 50% city match. Yates has obtained an updated equipment quote and it has increased to approximately \$260,000. Yates reported he needs to report back to the grant committee by July 9, 2024. This will need to discuss further at the next meeting.

c. Economic Development – No report at this time.

d. Administrative – No report at this time.

e. Nuisance Review Board/Public Safety – No report at this time.

X. Department Reports

- a. **Police** – Chief James provided 3 quotes on 5 body cameras:

Lenslock-5-year contract payable over 5 years	\$24975.00
Axon Enterprise-5-year contract payable over 5 years	\$29817.66
Safe Fleet-5-year contract payable over 5 years	\$31502.00

Motion was made by Alderman Simpson, seconded by Alderman Quinn accepting the bid of \$24975.00 from Lenslock for body cameras. Motion passed unanimously.

Chief James reported batteries are needed for the handheld radios and a quote was obtained for \$376.64 from Motorola.

Motion was made by Alderman Quinn, seconded by Alderman Osbourne approving the purchase of batteries from Motorola for \$376.64. Motion passed unanimously.

At this time, Mayor Miller addressed the reason for no public comment on the agenda. In a fourth-class city in order for someone to address the board, the board must make a motion to allow the individual to address the board, a second must be obtained, and it must pass by majority vote.

- b. **Fire** – Chief Enochs reported all is good with the fire department.
- c. **Water** – Hausdorf reported the department has repaired the leak on County Line Road.
- d. **Electric** – Report provided.
- e. **Gas** – No report at this time.
- f. **Street** – Report provided.
- g. **Airport** – Waiting on beacon light to come in as well as the wind sock.
- h. **Mosswood**
 - i. **Contract for Services** – City Attorney Russell requested financial reports and received a profit/loss statement. Mayor Miller has additional questions and reached out to Michael Williams. The contract will be placed on the May 23, 2024, agenda for further review.

At this time, Penny Fulton asked about the annual J. Albert Spalding & Debra Jan Spalding Irrevocable Trust payment to the golf course. Henderson reported she will prepare the check next week and have available for pick up.

XI. Presentation of Bills & Approval of Payments

Motion was made by Alderman Simpson, seconded by Alderman Osbourne approving the accounts payable presented for May 9, 2024, and considered warrants approved by the Mayor since the last council meeting. Motion passed unanimously.

XII. New Business

- a. **City Attorney Contract** – Attorney Russell provided an updated contract for services at the rate of \$150/hour to be capped at \$3,000.00/month

Motion was made by Alderman Osbourne, seconded by Alderman Simpson approving the City Attorney Contract as presented. Motion passed unanimously.

- b. **Kone Elevator & Barnard Elevator Contracts** – At this time it was noted we have dual service contracts on the elevator. Siebert reported Kone has not been leaving maintenance/service records when they are here.

Motion was made by Alderman Osbourne, seconded by Alderman Schneider to have Attorney Russell correspond with Kone Elevator regarding cancellation of contract due to not providing maintenance documentation during their visits. Motion passed unanimously.

At this time, Mayor Miller presented a pay requisition for a one year renewal of the autocad mapping system which is required for annual gas department reporting in the amount of \$505.00.

Motion was made by Alderman Schneider, seconded by Alderman Osbourne approving payment of \$505.00 for a 1-year autocad renewal. Motion passed unanimously.

- c. **Big Georges Fireworks Permit** – the permit was presented for approval by the council; all fees have been paid.

Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the retail sales of fireworks permit for Big George’s Fireworks. Motion passed unanimously.

- d. **IT Support Services** – Seibert reported we currently utilize MARCO Services; however, he is looking into better, more cost-effective options for the city. The council agreed to have Seibert bring quote comparisons back to the May 23, 2024, meeting.

XIII. Old Business

Alderman Schneider continues to work on obtaining the .gov domain for the city; it could take up to 8 weeks to get it finalized.

Shannon Howe with Howe Company addressed the council regarding the County Line Road project. Howe reported it is time to put out for bid if the council decides to move forward with the project. The council will discuss this at the May 23, 2024, meeting.

XIV. Adjournment

Motion was made by Alderman Simpson, seconded by Alderman Osbourne to adjourn at 8:18pm. Motion passed unanimously.

Mayor

City Clerk