

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Shelby Neill, Marvin Vioria, Jason Osbourne, Jeff Botkins, Rusty Rothweiler and Juben Moss.

Aldermen Absent:

Others Present: Mayor Jerry Potterfield, John Russell, Blake Rodgers, George Hausdorf, Brad Pfanner, Zach James, Brian Walters, Kari James

Mayor Potterfield called the meeting to order.

Mayor Potterfield asked everyone to stand and recite the Pledge of Allegiance.

The Board of Alderman reviewed the consent agenda:

- Alderman Neill made a motion to approve the minutes from the January 20, 2022 meeting; Alderman Rothweiler seconded with all in favor. Motion passes.
- Alderman Botkins made a motion to approve the bills payable for February 7, 2022 with the exception of the US Cellular bill; Alderman Botkins seconded with all in favor. Motion passes.

#### **Open Forum**

- None

#### **Presentations**

- None

#### **Mayor's Report**

- The Mayor mentioned he has been in contact with Phil Campbell regarding Route J Lake logging. Mr. Campbell stated it would be in the city's best interest to mark the rest of it now and go out for bid for harvesting the timber. He has offered to mark it. Alderman Rothweiler made a motion to allow Campbell Logging to mark the sellable timber at Route J Lake knowing he may or may not win the bid; Alderman Moss seconded with all in favor. Motion passes.
- Alderman Rothweiler also mentioned the plans that Dave Luetkemeyer has for opening a bar in the old bank building. According to the ordinance the City has, there is an issue with opening that close to a church without approval from said church. Alderman Rothweiler stated he and Attorney John Russell would discuss this with the deacons of the church.
- Alderman Rothweiler thanks the departments for their great work during the last snowstorm.

## **Planning and Zoning**

- Nothing to report.

## **Public Works**

- A general update from the departments is included in the packet.
- The current plan at the water plant for chemical storage was not completely agreed on by the Department of Natural Resources; however they are okay with the plan if the City approves an exception report. Alderman Rothweiler made a motion to allow the Mayor to sign the Design Standards Exception Report to be turned in to DNR; Alderman Osbourne seconded with all in favor. Motion passes.
- A quote was received from Richards Electric for rebuild or replacement of the submersible pump. Alderman Rothweiler made a motion to approve the cost of the rebuilt pump from Richards Electric for \$6,447.40; Alderman Neill seconded with all in favor. Motion passes.
- George Hausdorf let the Board that the new waste water treatment plant build is coming along well.
- A public notice was sent out a few weeks ago but the new quarterly sample brought the water plant back into compliance. Mr. Hausdorf is confident that it will stay in compliance.
- The vac truck rental agreement should be coming in soon.
- City Clerk Chris Ellison asked for approval of the Request for Funds for the WWTP plant. Alderman Botkins made a motion to approval the request for \$152,976.94; Alderman Rothweiler seconded with all in favor. Motion passes.

## **Public Safety**

- Chief Zach James gave an update on officers:
  - Ben Hodges has been hired from reserve to full-time effective February 17<sup>th</sup>, 2022 as a detective at a rate of \$18.60 per hour.
  - Joey Avery has been ranked as corporal and will be the evidence custodian, this does not include a pay change.
  - Reserve Officer Dustin White will be meeting with Chief James and Tony DeGrave to work on making him the new School Resource Officer.
- Chief James discussed nuisance abatements and gave the Board of Aldermen a map of the areas the officers will be patrolling for nuisances. He stated things are currently going well with this plan.
- A Safe Business Partnership has been started. This will help all businesses share information with surrounding communities regarding forgeries, bad checks, etc. More details will come about this at a later time.
- Other information was given regarding upcoming training and evidence room updates.
- At the last meeting, Captain Walters said he would like each alderman to do a ride along with him in their ward to discuss nuisance issues. Alderman Neill did this and stated it was eye opening.

- The motel next to the school was discussed. Captain Walters stated there have been numerous calls generated from that property including drugs, weapons, stolen property, etc. It needs to be inspected by the building inspector. Alderman Rothweiler and John Russell will discuss this property.

**Administration**

- Quotes for maintenance on the HVAC system at City Hall were received:

<u>Vendor</u>	<u>Amount</u>
TMI	\$5,760
Peter's Heating & A/C	\$2,000
Vinson & Sill	No bid

Alderman Neill made a motion to approve the bid from Peter's for HVAC maintenance; Alderman Rothweiler seconded with all in favor. Motion passes.

- The After-Prom Committee is asking for donations. In previous years, the City has donated \$250. Alderman Neill made a motion to approve donating \$250 to the After-Prom Committee; Alderman Rothweiler seconded with all in favor. Motion passes.

**Park Board**

- Nothing to report.

**Economic Development**

- Nothing to report.

**City Attorney Report**

- An Ordinance Restricting Dumping on City Property in the City of Monroe City, Missouri was introduced as bill #1.
  - The first reading of bill # 1 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Botkins, with all in favor.
  - The second reading of bill #1 was read and approved on a motion by Alderman Botkins, a second by Alderman Rothweiler, with all in favor.

A roll call vote as follows:

Shelby Neill.....	Yes	Jeff Botkins .....	Yes
Marvin Vilorio .....	Yes	Rusty Rothweiler .....	Yes
Jason Osbourne .....	Yes	Juben Moss .....	Yes

Bill # 1 became ordinance # 01-2022.

- An Ordinance Establishing Two Three-Way Stops within the Corporate Limits to the City of Monroe City, Missouri was introduced as bill #2.
  - The first reading of bill # 1 was read and approved on a motion by Alderman Osbourne; a second by Alderman Rothweiler, with all in favor.
  - The second reading of bill #1 was read and approved on a motion by Alderman Osbourne, a second by Alderman Rothweiler, with all in favor.

A roll call vote as follows:

Shelby Neill..... Yes  
Marvin Viloría ..... Yes  
Jason Osbourne ..... Yes

Jeff Botkins..... Yes  
Rusty Rothweiler ..... Yes  
Juben Moss ..... Yes

Bill # 2 became ordinance # 02-2022.

- The Brush Policy was discussed, changing pickup to once a month unless there are storms. Alderman Rothweiler made a motion to approve changing the brush pickup to once a month on the second Monday of each month during the months of April through October; Alderman Moss seconded. Alderman Rothweiler amended his motion to change the months to include November. No pickup will be done in December through February. Aldermen Neill seconded with all in favor. Motion passes.

Alderman Rothweiler motioned to move into Executive session authorized by RSMO 61.021 (3) hiring, firing, disciplining or promoting of particular employees; Alderman Moss seconded with roll call vote:

Shelby Neill ..... Yes  
Marvin Viloría..... Yes  
Jason Osbourne ..... Yes

Jeff Botkins..... Yes  
Rusty Rothweiler ..... Yes  
Juben Moss ..... Yes

Open session reconvened at 7:10 p.m.

Alderman Neill made a motion to approve hiring Andrew Hill for the Street Department at a starting pay of \$16.50 per hour; Alderman Botkins seconded with Aldermen Neill, Viloría, Osbourne, Botkins, and Moss in favor; Alderman Rothweiler abstained. Motion passes.

There being no more business to discuss, Alderman Rothweiler made a motion to adjourn; Alderman Moss seconded with all in favor. The meeting ended at 7:15 p.m.

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Jerry Potterfield, Mayor

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Chris Ellison, City Clerk