

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Jeremy Moss (6:40 p.m.), Rusty Rothweiler and Melissa Hays

Alderman Absent: Marvin Vilorio, Jason Osbourne

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Jerry Potterfield, Ralph Lemongelli, Ronald Krigbaum, Kerry Lee, Debbie Kendrick, Loree Quinn, Zach James, Kevin O'Bryan, Forrest Gossett, Mandi Kindhart

Mayor John Long called the meeting to order at 6 p.m. and asked that all stand and recite the Pledge of Allegiance. Mayor Long stated that since Alderman Moss was going to be late to the meeting, only items that did not need a vote would have to be discussed until he arrived because there will not be a quorum until that time.

Open Forum

- None

Planning and Zoning – No report at this time.

Public Works

- Alderman Rothweiler gave a general update from each department.
- Kerry Lee discussed the old generators. He stated that generators 8, 9, and 10 have been run within the last week. He will be contacting MPUA to exercise the generators online. Mr. Lee also stated he had discussed with Jackie Pangborn earlier this week about advertising through the MPUA newsletter to see if there was any interest if we tried to sell the old generators 1-7. He stated previously he had contacted three companies and there was no interest.
- Mill Street update – Aaron McVicker from McClure Engineering met with Jackie Pangborn and Kevin O'Bryan. He gave a drawing of what the intersection would look like showing that it would widen the street and make the intersection better.
- Panhandle Eastern – this was previously discussed that while they are in litigation the costs would be increasing. Our cost would be approximately \$17,000 per month.
- Airport project – the engineers will be here on March 9 & 10.

Public Safety Report - No report at this time.

Administration Report

- Information was received from the Chamber and their new president.
- Luck Humphrey financial audit is complete. Letters from the auditor as well as the audit report were given to each Council member.

Nuisance committee report

- A meeting was held today prior to the Council meeting.

Park Report

- The Park Board met on February 18, 2020. At that time, they discussed the Cemetery Walk and the five-year park plan.
- It was also noted that the new picnic tables are at North Park, the others are at the Street Barn until the new South Park Shelter is up.
- Information regarding the Fitness Station will be included in the next mass mailer.
- Park Board agreed to raise the fee for tree adoption to \$100 to cover the cost of the signage.
- The next meeting is March 17, 2020 at 4:30 p.m.

Alderman Moss arrived at the meeting at 6:40 p.m.

Consent Agenda

- The minutes of the February 6, 2020 meeting, January financials and bills payable were reviewed. Alderman Painter motioned to approve the February 6, 2020 meeting minutes, January financials and the bills payable; Alderman Rothweiler seconded it with all in favor.

Public Works

- The contract with PeopleService needs to be amended to delete paragraph 12 of exhibit B and add the following: "PeopleService will inspect all new water/sewer taps of the Owner's distribution and interceptor line." Alderman Hays made a motion to allow Mayor Long to sign the First Amendment to O&M Agreement; Alderman Moss seconded with all in favor.
- Several items need to go out for bid:
 - Concrete for 4/1/20–3/31/21 - Alderman Hays motioned to solicit bids for concrete; Alderman Painter seconded with all in favor.
 - Hot Mix & Cold Patch 4/1/20-3/31/21 – Alderman Moss motioned to solicit bids for hot mix and cold patch, Alderman Rothweiler seconded with all in favor.
 - Used utility truck for Gas Dept, this is a budgeted item – Alderman Painter made a motion to solicit bids for a used utility truck for the Gas Department; Alderman Moss seconded with all in favor.
 - South Park Shelter House – Material Only. Kevin O'Bryan feels it would be more cost effective to separate labor and material. Alderman Rothweiler made a motion to solicit bids for material only for a new South Park Shelter; Alderman Painter seconded with all in favor.
 - South Park Shelter House – Labor Only. Alderman Painter made a motion to solicit bids for Labor Only for building a new South Park Shelter House; Alderman Rothweiler seconded with all in favor.

- Bids were received for transformers.

Bids for Transformers – \$10,400 Budgeted		
<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
8 – 25 KVA Pole Mounted		
Solomon Corporation	\$460.00 each	3-4-week lead time – Rebuilt (\$3,680.00)
B & B Transformers	\$757.00 each	4-6-week lead time – New (\$6,056.00)
T & R Electric Supply Co.	\$525.00 each	4-6-week lead time – Rebuilt (\$4,200.00)
4 – 37.5 KVA Pole Mounted		
Solomon Corporation	\$675.00 each	3-4-week lead time – Rebuilt (\$2,700.00)
B & B Transformers	\$935.00 each	4-6-week lead time – New (\$3,740.00)
T & R Electric Supply Co.	\$637.00 each	6-8-week lead time – Rebuilt (\$2,548.00)
1 – 25 KVA Pad Mounted		
Solomon Corporation	\$1,025.00	4-5-week lead time - Rebuilt
B & B Transformers	\$1,190.00	4-6-week lead time - New
T & R Electric Supply Co.	\$821.00	4-6-week lead time - Rebuilt

Alderman Moss made a motion to purchase the transformers from Solomon Corporation for \$7,405.00; Alderman Hays seconded with all in favor.

- Bids were received for a load of poles:

Bids for Poles – \$9,000 Budgeted		
<u>Vendor</u>	Qty 36 – 35' poles	
	Qty 10 – 40' poles	
	<u>Amount</u>	<u>Details</u>
Anixter	\$10,716.50	1-2-week lead time (Qty of 35 & 10)
Bridgewater Resources	\$8,366.32	2-3-week lead time – may have to cut one 35' pole due to weight
Arkansas Electric	\$12,265.24	2-week lead time (Qty 33 & 8)
Thomasson Company	\$8,522.50	3-4-week lead time

Kerry Lee has requested to purchase the poles from Thomasson Company. Although they are not the lowest, they are good quality poles and they can deliver the full quantity requested. Alderman Rothweiler made a motion to allow purchase of poles from Thomasson Company for \$8,522.50; Alderman Painter seconded with all in favor.

Jackie Pangborn reminded the Council that the poles and transformers cost can be reimbursed by the MPUA grant.

- Bids were received for the Digger Derrick Truck:

Bids for Used Digger Derrick Truck – \$150,000 Budgeted		
<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
Drake-Scruggs	\$150,000.00	45-day delivery TMD-2047R w/48.1' sheave height

		No pole rack 17,000 current miles
Drake-Scruggs	\$152,056.00	45-day deliver TMD-2047R w/48.1' sheave height With pole rack 17,000 current miles
Custom Truck One Source	\$53,500.00	2005 Kenworth T300 4 x 2 Digger Derrick Altec DM47-TR – 74,665 miles New paint 2-week delivery
Terex	\$105,000	2015 Freightliner with Commander 4047. Very good condition. Attached list of items to be repaired. 56,830 miles

Kerry Lee stated the Terex truck needs a lot of repairs. The Custom Truck bid states it has new paint which throws a red flag that it probably has rust. He is suggesting the purchase of the Drake-Scruggs truck for \$152,056 as it has the pole rack that will be needed. Alderman Hays made a motion to purchase the Drake-Scruggs truck for \$152,056; Alderman Rothweiler seconded with all in favor.

- At a prior meeting it was discussed that the agreement with the City and the Department of Conservation needed to be renewed. Line item 8 regarding the roadway has been removed. An ordinance needs to be approved and the agreement signed by the Mayor. An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and the Missouri Department of Conservation was introduced. The proposed ordinance was assigned bill #3.

- The first reading of bill #3 was read and approved on a motion by Alderman Moss; a second by Alderman Hays with a roll call vote taken and all in favor.
- The second reading of bill #3 was read and approved on a motion by Alderman Painter; a second by Alderman Moss with a roll call vote taken and all in favor.
- The third and final reading of bill #3 was read and approved on a motion by Alderman Hays; a second by Alderman Rothweiler with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Yes
Marvin Vilorio.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Absent	Melissa Hays	Yes

- Bill #3 became ordinance #3-2020.

- In order to proceed with the USDA loan and grant project, there are some items that need to be signed. Alderman Hays made a motion to allow Mayor Long to sign the Letter of Intent to Meet Conditions, the Authorization to Proceed with Easement

Acquisition and Rights of Way and Authorization to Proceed with Design; Alderman Rothweiler seconded with all in favor.

- Bid Specs have been drafted for the demolition of 602 East Cleveland Street. Attorney Michael Williams stated he is okay with the specs. Alderman Hays asked what happens if the project is not complete within the 30 days as it is specified. It was determined to adjust the bid specs. Alderman Rothweiler made a motion to approve the bid specs for demo of 602 E. Cleveland with the adjustment of adding that demolition and removal of debris must be done within 30 days of being awarded the bid; grass, seed and straw to be complete by June 1, 2020 and a separate contract will be issued to the winning bidder. Alderman Hays seconded with all in favor.

Administration Report

- Ms. Pangborn advised the Council that there have currently been issues with the airport credit card company not allowing her to change the bank account to our new bank as her name is not on the account. She is requesting the Council to allow the company to remove Gary Osbourne as the contact and add her name, as well as City Clerk Chris Ellison, to the account. Alderman Moss made a motion to approve removing Gary Osbourne from the account and adding Jackie Pangborn and Christine Ellison to the Merchant Services credit card account for the airport fuel account; Alderman Hays seconded with all in favor.
- Julie Powell has completed her probationary period. Ms. Pangborn would like to remove probationary status and increase her pay by \$0.50 retroactive to February 19, 2020. Alderman Rothweiler made a motion to remove Julie Powell from probationary status and increase her pay by \$0.50 retroactive to February 19, 2020; Alderman Painter seconded.
- Jennifer Adams will also be completing her probationary period. Ms. Pangborn would like to remove probationary status and increase her pay by \$0.50 effective February 26, 2020. Alderman Moss made a motion to remove probationary status and increase her pay by \$0.50 effective February 26, 2020; Alderman Hays seconded with all in favor.
- Family Dollar has applied for a liquor license for Intoxicating Liquor in the Original Package and Sunday Sales. Alderman Hays made a motion to approve the Liquor License for Family Dollar; Alderman Painter seconded with all in favor.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Location</u>	<u>Amount</u>
January 2020		
Durst, Emilee	510 Hope St	\$673.16
Graves, Jessica	535 W Summer #15	\$616.78
Mayfield, Corey	304 Widow Lane #50	\$339.53
Miller, Haleigh	713 Easy St #54	\$1,353.43
Minter, Elijah	707 Easy St #57	\$384.45
Rios, Lindsey & Laurentino	15 Sycamore Lane	\$160.61
Shy, Andrea	12 Gtwy Sq #9	<u>\$179.40</u>

	Total January 2020	\$3,707.36
February 2020		
Conley, Robert	529 W Summer #9	\$1,580.46
Elzea, Kelly	730 Gypsy Row #43	\$551.33
McGilvary, Cathy	412 N Main St	\$1,588.91
Morris, Joshua	310 Sunset Dr #22	\$950.79
Oswalt, Ronda	600 Second St	\$297.23
Ragar, Chris & Jennifer	113 Third - Upstairs	\$183.95
Ragar, Chris & Jennifer	113 Third	\$475.48
Thompson, Michael	1002 N Elm St #2	\$115.32
	Total February 2020	\$5,743.47

Alderman Moss motioned to write off these accounts in the amount of \$3,707.36 for January and \$5,743.47 for February as uncollectible for accounting purposes only and to refer them to the City’s Collection Agency; Alderman Rothweiler seconded it. Aldermen Moss, Rothweiler and Hays in favor, Aldermen Painter opposed, motion carries.

Economic Development Report

- The Economic Development committee met on February 6, 2020. Alderman Painter made a motion to approve the minutes from that meeting; Alderman Rothweiler seconded with all in favor.
- An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and Downtown Monroe City Revitalization “DTMC” was introduced. The proposed ordinance was assigned bill #4.
 - The first reading of bill #4 was read and approved on a motion by Alderman Hays; a second by Alderman Painter with a roll call vote taken and all in favor.
 - The second reading of bill #4 was read and approved on a motion by Alderman Painter; a second by Alderman Hays with a roll call vote taken and all in favor.
 - The third and final reading of bill #4 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Hays with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Yes
Marvin Vilorio.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Absent	Melissa Hays	Yes

- Bill #4 became ordinance #4-2020.
- An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and MarksNelson LLC was introduced. The proposed ordinance was assigned bill #5.

- The first reading of bill #5 was read and approved on a motion by Alderman Moss; a second by Alderman Rothweiler with a roll call vote taken and all in favor.
- The second reading of bill #5 was read and approved on a motion by Alderman Painter; a second by Alderman Hays with a roll call vote taken and all in favor.
- The third and final reading of bill #5 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Hays with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Yes
Marvin Vilorio.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Absent	Melissa Hays	Yes

- Bill #5 became ordinance #5-2020.

Attorney’s Report

- Nothing at this time.

Mayor’s Report

- Mayor Long informed everyone that they are still in negotiations with the wastewater plant; working on updating outdated ordinances (which Ms. Pangborn has already sent to Attorney Williams for review) and will be looking into a microphone and speaker system for the Council chambers.

There being no additional information to discuss, Alderman Moss motioned to adjourn the meeting and Alderman Rothweiler seconded it with all in favor. The meeting was adjourned at 7:27 p.m.

MAYOR JOHN LONG

CHRISTINE ELLISON, City Clerk

NOTE: All votes taken at this meeting are null and void as there was not a quorum due to Alderman Rothweiler not being sworn in before the meeting. All votes were re-voted on at the 3/5/2020 meeting and approved.